

BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES

April 23, 2013

BUSD Offices –Technology Room 126
2020 Bonar Street, Berkeley

P&O Committee Members Present:

Amelia Archer, *Berkeley High*

FY 2013-14. Todd clarified that the real carryover will include an estimated unspent amount of around \$50,000. Sometimes there is unexpended hourly work, or materials that were budgeted for this year that can go toward the next year's budget. But the fund balance can be affected by other factors such as revenue. Todd also felt that the \$16,000 budgeted for the school library collections to add more non-fiction books is acceptable. Expenditures for books have been consistent at \$15/pupil for a number of years. Knowing that there is a fund balance, she would return and ask for the release of more funds if needed. The site librarian may ask the PTA, or other sources for extra funds for special book collection augmentation.

7. Recommendations for BSEP Funds in FY 2013-14:

- **Library Program:** See item 6 above, as the information for the Library subcommittee and BSEP Library Program Funding were combined as one.

Becca Todd, BUSD District Library Coordinator

- **Music & Visual & Performing Arts 1.15**

Natasha Beery, BSEP Director for Suzanne McColloch, Visual and Performing Arts Coordinator

Beery provided the following handouts:

- Memo to the BSEP P&O Committee from Suzanne McColloch, Visual and Performing Arts Coordinator, and Neil Smith and Javetta Cleveland, Co-Superintendents, dated April 23, 2013, Recommendation for expenditure of funds from the Berkeley Public Schools Educational Excellence Act of 2006 for the Library Program in FY 2013-14.
- 2012-13 Music Schedule by Time Block, School as of August 27, 2012

Beery and Karam presented the budget for Music and Visual and Performing Arts for FY 2013-14 for McColloch, who was absent due to unforeseen circumstances. The music budget will be much like last year, except for showing separately the cost of the Release Time Music Teachers from the additional music teacher staffing to provide an enhanced program.

McCulloch increased the middle school Performing Arts teachers budget from \$25,000 to \$34,000 (page 4) as a result of the increase of middle school students' participation that went from 35% to 52% this year. The Professional Development workshops and Arts Anchor School Programs budget went down a little bit, but McColloch felt that there was still a need to train classroom teachers in the area of arts integration because of the new national art core standards.

Instruments and instructional materials increased from \$92,900 to \$118,900.

Mileage has been in the plans previous and Beery referred to the second handout 2012-13 Music Schedule by Time Block, School as of August 27, 2012 to show how the individual teachers move from site to site. **For Performances and Exhibitions budget, the expenditures are the same as the previous year, but the \$4,000 for teachers who are helping the students to rehearse is now shown in Hourly Staffing, leaving \$2,550 to cover transportation and custodial services.**

Collaborative Partnerships will continue to work with the Berkeley Symphony, providing \$10,000 for the program collaboration, which is the same amount as in prior years.

There was a discussion about concerns on the drawdown on the Music/VAPA fund balance. Karam clarified that due to the growth in enrollment, there are more students in more classes in the 4th and 5th grades, which requires more FTEs. Karam and Beery also confirmed when there are adjustments to salaries, that will change the cost of music teacher

transfers to General Fund release time so the estimated fund balance may be even less than shown. Karam added that there are several things that may change the fund balance, such as state funding, how the general fund money is spent, and teacher negotiations. The budgeted salary costs for next year include a larger personnel variance along with the usual the step and column increases for certificated salaries of 1%.

The line item for instruments and instructional materials for FY2013-14 of \$118,900 and the difference from previous years was questioned. Karam stated that instrument purchases, can be expensive, i.e. a tuba purchased last year cost \$17,000. In addition to instrument purchases, the fund covers the costs of instrument repairs. Beery stated that about $\frac{3}{4}$ of the

