Berkeley Unified School District
Personnel Commission

TO: Personnel Commission
FROM: Javetta Cleveland, Deputy Superintendent, Business & Operations
DATE: May 30, 2013
SUBJECT: Correction to the Salary Placement of Natasha Beery, Director, BSEP & Community Relations

Background Information:
Natasha Beery was hired into the Director, BSEP & Community Relations position on November 29, 2012 and placed on step 1 of the respective salary schedule. At the regular meeting of December 6, 2012, Co-Superintendents Javetta Cleveland and Neil Smith petitioned to the Personnel Commission that Ms.

Meeting Agenda

May 2, 2013 5:30pm

1. **Call to Order**
   The meeting was called to order at 5:35pm.

2. **Roll Call & Establishment of Quorum**
   Vice-Chairperson Carter and Commissioner Lee were present and a quorum was established. Chairperson [redacted]

   Aoyagi was absent.

3. **Public Comments (15 minute limit)**
   No public comments were made.

4. **Approval & Adoption of Agenda**
   Secretary Perez commented that the information listed under Reports – Personnel Director was from the previous agenda and no further reporting was to be made on these items.

(continued)

Secretary Perez stated that internal employees are placed into provisional assignments when it is feasible and

term positions per the Writ settlement. Secretary Perez responded that he would work with the Administrative

(continued)

remove or change an item for consideration.

employee who were unable to attend the review sessions. Secretary Perez stated that June 4th had been

Next Meeting

The next general meeting will occur on June 6, 2013 at the Technology

Center at 4:30pm at the Transpo

Chairperson, Personnel Commission

Berkeley U[illegible]

[illegible]

Oral [illegible] May 16, 2013

List Ratified by Personnel Commission: June 6, 2013 to expire June 6, [illegible]

[illegible]

[illegible]	[illegible]
[illegible]	Scott
[illegible]	[illegible]

6/25/2013

Ratification Date

[illegible]

Chairman, Personnel Commission

System

Eligibility List for : Interpreter for the D

Written Examination: May 10, 2013

Oral Examination: May 17, 2013

Established by Personnel Commission: June 6, 2013 to Expire June 6, 2014

Open

1 Diane E

Secretary, Perso

Berkeley Unified S

Examinations Administered in the Month of May

Classification-
Instructional Assistant, ECE
Interpreter for the Deaf
Sr. Personnel Assistant
Food Service Assistant
Instructional Technician
Workers' Comp Specialist
Food Service Satellite Operator

New Hires/New Assignments Processed in the Month of May

Name-	*Classification-*
Derrick Greer	Custodian I
Marilyn Nebolsky	Instructional Assistant, Special Education, Attendant
Susan Carpendale	Instructional Assistant
Claudia Ndah	Food Service Satellite Operator

Attachment A

AGREEMENT
by and between
BERKELEY UNIFIED SCHOOL DISTRICT
AND THE PERSONNEL COMMISSION OF THE BERKELEY

ADMINISTRATIVE COORDINATION FUNCTIONS
(NON-MERIT SYSTEM DUTIES AND RESPONSIBILITIES)
OF THE DIRECTOR, PERSONNEL COMMISSION

1. Berkeley Unified School District (hereafter, "DISTRICT") and the Personnel Commission (hereafter, "COMMISSION") have mutually agreed upon administrative

Attachment A

Attachment A

7. The Merit System duties performed for the COMMISSION under the class specification for the Director, Personnel Commission will take priority over any duties contained in this Agreement. The Director will balance the performance of the administrative coordination functions contained in this Agreement with the core Merit System duties to the extent possible. Where a balance is not possible, the

impact on the Director's primary Commission duties and responsibilities.

8. The COMMISSION may revoke or request modification of this Agreement with 60 days notice to the DISTRICT. However, the parties may mutually agree to a shorter timeline.

9. The means by which evaluation input shall be received from the DISTRICT regarding

Attachment B-1
(Regarding Reemployment Rights of a BOCE Unit Member)
From Oct. October 12, 2012 Meeting Minutes

[illegible] publication documents are a requirement for any [illegible]

[illegible]

[illegible] BOCE the more

[illegible]

[illegible] rules) then the [illegible] permanent and an employee is laid off [illegible] said position due to lack of work or lack o[illegible]

[illegible]

[illegible] be applied in this situation. Secretary Perez stated he would look into the District's past practice regarding the hanging of pressure by employees of layoff.

President Phillips stated that Secretary Perez allowed the District to violate Mr. Cullen's rehire rights for [illegible] the District's decision to give a promotional position to [illegible] which she is on the promotional eligibility list, have [illegible] that [illegible] laid off on [illegible] protected from [illegible] the California Public Employee Relations publication r[illegible]

[illegible] promotional eligibility list [illegible] with the [illegible] and chose someone else [illegible] the promotional eligibility list [illegible] the other two [illegible] the promo[illegible]

[redacted]

[redacted] & Adoption of Agenda

[redacted] Lee, Commission Chair, requested [redacted] business after consent items.

Consent Items

[redacted] motion [redacted] the following [redacted]

[redacted] Administration [redacted]

[redacted] for the Administrative [redacted] Paula Pimmel, Test Prep Coordinator, [redacted] members to attend [redacted]

[redacted] Perez responded that [redacted] not notified of their test scores. Secretary [redacted] the eligibility [redacted]

[redacted] District has the authority to hire consultants [redacted] carry out the work it [redacted]

[redacted] Principal Smith [redacted] students [redacted] Mr. Valentino [redacted]

[redacted] weather and after school program. The goal [redacted]

[redacted] ways to implement strategies on helping students resolve conflicts on [redacted] students, as well as [redacted]

[redacted] explained that Mr. Valentino has 7 hours of instructional time with [redacted] the playground [redacted]

[redacted] after expressed that he was not convinced [redacted]

[redacted] stated that she [redacted] BSEP monies. Is supplt.

Attachment B-3

(Regarding Seniority, Date of a BCCE Unit Member)

From December 6, 2010 Meeting

[illegible] Mr. Perez informed Ms. Lois Pyle that the District will [illegible] date of [illegible] Step 3 as of [illegible] according to the union's request.

[illegible] is scheduled with him and representatives of the District to [illegible]

[illegible] Assistant Superintendent Ruiz explained that the [illegible] and Commission both have roles in a [illegible] Compensation and Classification Study.

Public Comment

[illegible] comment was made

Field ranges selected
FI RANGE

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Financial Summary Report
07/01/2012 - 06/30/2013

	Beg. Balance/ Adjusted Budget	Current Activity	Year to Act	date vity	En	brances	Balance	%used
	0.00	1,867.07	1,8	7.07		0.00	1,867.07	
	0.00	1,867.07	1,8	7.07		0.00	1,867.07	
	0.00	0.00		0.00				*
	10,350.00	1,200.00	1,2	0.00		0.00	9,150.00	11.6
L	163,984.00	163,196.53	163,1	6.53		018.00	12,230.53-	107.5
	0.00	863.24	8	3.24		431.62	1,294.86-	N/A
L	44,589.00	41,257.01	41,2	7.01		679.00	347.01-	100.8
	849.00	0.00		0.00		0.00	849.00	0.0
	854.00	0.00		0.00		0.00	854.00	0.0
IF	23,813.00	22,403.97	22,4	3.97		906.30	497.27-	102.1
	150.00	17.40		7.40		0.00	132.60	11.6
	3,036.00	2,830.47	2,8	0.47		236.00	30.47-	101.0
	12,985.00	12,102.79	12,1	2.79		009.13	126.92-	101.0
F.	33,239.00	28,703.62	28,7	3.62		069.02	2,466.36	92.6
IF	192.00	15.18		5.18		0.00	176.82	7.9
SI	2,641.00	2,597.26	2,5	7.26		216.67	172.93-	106.5
RT	212.00	24.60		4.60		0.00	187.40	11.6
SS	4,292.00	4,209.02	4,2	9.02		351.14	268.16-	106.2
S	311.00	0.00		0.00		0.00	311.00	0.0
OS	6,195.00	5,693.35	5,6	3.35		500.91	0.74	100.0
OS	2,100.00	1,883.86	1,8	3.86		160.29	55.85	97.3
	309,792.00	286,998.30	286,9	8.30		578.08	784.38-	
	1,000.00	0.00		0.00		0.00	1,000.00	0.0
	0.00	370.02	3	0.02		0.00	370.02-	N/A
	2,425.00	0.00		0.00		0.00	2,425.00	0.0
	3,163.00	82.78		2.78		0.00	3,080.22	2.6
	34,895.00	35,270.10	35,2	0.10		0.00	375.10-	101.1
	83.00	22.87		2.87		0.00	60.13	27.6
F.	0.00	10.60		0.60		0.00	10.60-	N/A
IF	0.00	1,779.32	1,7	9.32		0.00	1,779.32-	N/A
	15.00	5.37		5.37		0.00	9.63	35.8
	442.00	512.64	5	2.64		0.00	70.64-	116.0
	0.00	5.75		5.75		0.00	5.75-	N/A
	1,889.00	2,102.87	2,1	2.87		0.00	213.87-	111.3
IF	19.00	4.67		4.67		0.00	14.33	24.6
SI	386.00	447.20	4	7.20		0.00	61.20-	115.9
RT	21.00	7.58		7.58		0.00	13.42	36.1
SS	625.00	724.74	7	4.74		0.00	99.74-	116.0
S	30.00	0.00		0.00		0.00	30.00	0.0
OS	0.00	34.60		4.60		0.00	34.60-	N/A
	0.00	0.89		0.89		0.00	0.89-	N/A

D ission Summary	Financial 07/01/201	Beg. Balance Adjusted Budge	Current Activity	Year to date Activity	Encumbranc	es	Balance	%use	d
PERS REDUCTION, CLASSIFIED POS		0.0	149.62	149.62	0.0		149.62-	N/	A
BOOKS & OTHER REF. MATERIALS		500.0	0.00	0.00	0.0		500.00	0.	D
OTHER SUPPLIES		9,800.0	4,736.24	4,736.24	1,003.7		4,059.99	58.	6
EQUIPMENT $500 TO $5,000		5,614.0	1,114.00	1,114.00	1,568.8		2,931.17	47.	8
TRAVEL AND CONFERENCES		2,499.0	710.77	710.77	0.0		1,788.23	28.	4
DUES AND MEMBERSHIPS		3,000.0	776.00	776.00	1,850.0		374.00	87.	5
CENTRAL PRINTING - XEROX		2,500.0	0.00	0.00	0.0		2,500.00	0.	D
COPIER LEASE - INTRAFUND		4,320.0	0.00	0.00	0.0		4,320.00	0.	D
PROF/CONSULTING SVCS & OPR EXP		16,429.0	5,941.12	5,941.12	9,248.4		1,239.45	92.	5
LEGAL FEES		20,000.0	14,625.60	14,625.60	5,310.4		64.00	99.	7
POSTAGE/MAILINGS		475.0	361.20	361.20	0.0		113.80	76.	D
ADM :65		110,130.0	69,796.55	69,796.55	18,981.4		21,352.02		
e		419,922.0	356,794.85	356,794.85	42,559.5		20,567.64		
		419,922.0	356,794.85-	356,794.85-				*	*