

2. **Roll Call & Establishment of Quorum** Secretary Perez
3. **Public Comments (15 minute limit)** Public
 This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** Chairperson Aoyagi
5. **Approval of Minutes** Chairperson Aoyagi
 Approve August 1, 2013 Meeting Minutes p. 3-4
6. **Conference Items** Chairperson Aoyagi
 These items are presented for discussion and action, and may have been reviewed at a previous meeting.
- a) Approve recruitment for Clerical Assistant II (Bilingual, Spanish required) for Emerson Elementary p. 5
 - b) Approve recruitment for Instructional Technician (Bilingual, Spanish required) for Longfellow Middle p. 5
 - c) Approve recruitment for Instructional Assistant, Early Childhood Education (Bilingual, Spanish required) for Hopkins Child Development Center p. 5
 - d) Approve the request for reclassification of a BCCE unit member to a classification not previously held p. 6
 - e) Approve limited term assignment for a retired Berkeley Unified School District employee p. 7
7. **Old Business** Vice-Chairperson Carter
 These items are presented for discussion and action, and may have been reviewed at a previous meeting.
- a) Provisional and limited term opportunities for BCCE unit members
8. **Consent Items** Chairperson Aoyagi
 Ratification of Eligibility Lists
- a) Site Coordinator, Family Engagement (Bilingual, Spanish required) p. 8
 - b) Senior Food Service Assistant p. 9
 - c) Payroll Specialist p. 10
 - d) Secretary p. 11
 - e) Maintenance Engineer p. 12
 - f) School Bus Driver p. 13
 - g) Library Media Technician, Middle p. 14
 - h) Food Service Satellite Operator p. 15
9. **Information Items** Secretary Perez
- a) Examinations administered in the month of August p. 16
 - b) New Hires/New Assignments processed in the month of August p. 16

10. Reports

- a) Union
- b) Commissioners Reports
- c) Personnel Director
 - I.

Union Representatives

Commissioners

Secretary Perez