

# Personnel Commission Meeting Minutes

November 7, 2013 4:00PM

## **1. Call to Order**

The meeting was called to order at 4:02pm.

## **2. Roll Call & Establishment of Quorum**

Chairperson Aoyagi and Vice-Chairperson Carter are present and a quorum was established. Commissioner Lee arrived during the Closed Session.

## **3. Public Comments (15 minute limit)**

No public comments were made.

## **4. Approval & Adoption of Agenda**

Approved, 2-0

## **5.**

Ratification of Eligibility List

- a) Instructional Specialist, Dance

Approved: 3-0

## 11. Information Items

Examinations Administered in the Month of October:

Manager, General Services (Theater)

Educational Occupational Therapist

Instructional Specialist, Dance

Food Service Assistant

Library Media Tech, Middle

Instructional Assistant

Instructional Technician

**14. Next Meeting**

December 5, 2013 at 4:30pm

**15. Adjournment**

Meeting adjourned at 5:33pm

Respectfully Submitted,

\_\_\_\_\_  
Randy Perez  
Secretary to the Personnel Commission

\_\_\_\_\_  
Date

Approved,

\_\_\_\_\_  
Ann Aoyagi  
Personnel Commission Chairperson

\_\_\_\_\_  
Date