

February 5, 2014

1. Call to Order

The meeting was called to order at 11:36am.

2. Roll Call & Establishment of Quorum

Chairperson Carter, Vice-Chairperson Aoyagi and Commissioner Lee were present and a quorum was established.

Public Comments (15 minute limit)

No comments were made.

Commissioner Lee's Report on the Status of the Personnel Committee

Commissioner Lee reported that the Personnel Committee has been reviewing the disciplinary action of [redacted] and [redacted] from closed session. The Personnel Committee's findings and recommendations are as follows:

- Chairperson Carter: Nay
- Vice-Chairperson Aoyagi: Aye
- Commissioner Lee: Aye

Chairperson Carter stated that while he believed the disciplinary action by the District was warranted, he believed that [redacted]

new evidence presented today, both by the District and [redacted]

Meeting adjourned at 12:00 PM.

February 13, 2014 4:30PM

1. Call to Order

The meeting was called to order at 4:33pm.

2. Public Comment Establishment of C...

Chairperson Acosta and Vice-Chairperson Carter were present and a consensus was established

Commissioner Lee was absent.

3. Public Comments (15 minute limit)

Rodney Lewis, Vice-President BCCE, requested that item 7a be moved to after the approval and adoption of the agenda.

7. Consent Items

- a) Food Service Assistant
- b) Instructional Assistant, Special Education Attendant
- c) Maintenance Technician
- d) Manager, General Services
- e) Program Coordinator

Approved, 2-0

8. Information Items

Examinations administered in the month of January, 2014

Classification-

Administrative Assistant

Custodian I

Instructional Assistant, Special Education, Attendant

Maintenance Technician

Manager, General Services

Program Coordinator

School Campus Monitor

Student Assignment Specialist

Vehicle and Equipment Mechanic

New Hires/New Assignments processed in the month of December, 2013

Name-

Employment Type-

Classification-

Richard Dawkins

New Hire

Sous Chef

Nutrition Services

Lisa Sibony

New Hire

Program Assistant

Berkeley High School

Shelly Doo

New Hire

IA Special Ed, Attendant

Martin Luther King Middle

Coral Valdez

New Hire

IA Special Ed, Attendant

King CDC

c) Personnel Director

I. Classification and compensation study

1. Introduction

2. Objectives and scope of the study

3. Methodology

4. Results

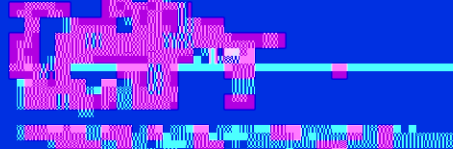
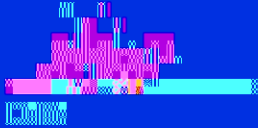
5. Conclusion

6. Recommendations

7. Appendix

8. Bibliography

9. Glossary



10. Summary

11. Acknowledgements

12. References

13. Contact information

14. Appendix

15. Bibliography

16. Glossary

17. Summary

18. Acknowledgements

19. References

20. Contact information

21. Appendix

22. Bibliography

23. Glossary

24. Summary

25. Acknowledgements

26. References

27. Contact information

28. Appendix

29. Bibliography

30. Glossary

31. Summary

32. Acknowledgements

33. References

34. Contact information

35. Appendix

36. Bibliography

37. Glossary

38. Summary

39. Acknowledgements

40. References

41. Contact information

42. Appendix

43. Bibliography

44. Glossary

45. Summary

46. Acknowledgements

47. References

48. Contact information

49. Appendix

50. Bibliography

51. Glossary

52. Summary

53. Acknowledgements

54. References

55. Contact information

56. Appendix

57. Bibliography

58. Glossary

59. Summary

60. Acknowledgements

Assessment Technician

(Promotion)

February 24, 2014
February 28, 2014

written Examination
Oral Examination:

List Ratified by the

Personnel Commission Meeting on March 6, 2014

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2019-2020 School Year

1. **Administrative** - This section contains information regarding the district's administrative structure, including the Board of Education, the Superintendent, and the various departments.

2. **Academic** - This section contains information regarding the district's academic programs, including the curriculum, the standards, and the assessment programs.

3. **Financial** - This section contains information regarding the district's financial operations, including the budget, the revenue sources, and the expenditures.

4. **Human Resources** - This section contains information regarding the district's human resources, including the personnel policies, the employee handbook, and the collective bargaining agreements.

5. **Legal** - This section contains information regarding the district's legal affairs, including the legal opinions, the contracts, and the litigation.

6. **Operations** - This section contains information regarding the district's operations, including the facilities, the transportation, and the technology.

7. **Public Information** - This section contains information regarding the district's public information, including the press releases, the public hearings, and the community outreach.

8. **Special Education** - This section contains information regarding the district's special education programs, including the identification, the evaluation, and the services.

9. **Student Services** - This section contains information regarding the district's student services, including the counseling, the career development, and the health services.

10. **Technology** - This section contains information regarding the district's technology programs, including the hardware, the software, and the network.

11. **Transportation** - This section contains information regarding the district's transportation programs, including the buses, the vans, and the walking routes.

12. **Facilities** - This section contains information regarding the district's facilities, including the buildings, the grounds, and the equipment.

13. **Community Relations** - This section contains information regarding the district's community relations, including the public relations, the community events, and the partnerships.

14. **Other** - This section contains information regarding other matters that are not covered by the other sections.

Senior Records Clerk

March 6, 2015

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Eligible List for : **Vehicle & Equipment Mechanic**
(Open)

Written Examination: **January 2011**

Public Personnel Commission

Interview: **March 6**

Personnel Commission

TO: Personnel Commission
FROM: Randy Perez, Director, Classified Personnel
DATE: March 3, 2014
SUBJECT: Approve Advanced Salary Placement for Candidates on Vehicle and Equipment
Mechanic Eligibility List

Background:

At the Personnel Commission meeting of November 7, 2013, the Commission approved the advanced salary placement of a candidate on the Vehicle and Equipment Mechanic eligibility list. We presented sufficient evidence to demonstrate the difficulty in recruiting and hiring for this classification.

Personnel Commission

TO: Personnel Commission
FROM: Randy Perez, Director, Classified Personnel
DATE: March 3, 2014
SUBJECT: Approve Advanced Salary Placement for Candidates on the Maintenance Engineer Eligibility List

Background:

The Personnel Commission staff has had considerable difficulty in filling two Maintenance Engineer vacancies in the Maintenance Department. Since the beginning of the 2013 calendar year, we have conducted 5 recruitment and testing cycles that have yielded an eligibility list with only one internal

Examinations Administered in the Month of February:

Classification-

Assessment Technician

Custodian I

Custodian II

General Maintenance Worker

Instructional Technician

Maintenance Engineer

Vehicle and Equipment Mechanic

New Hires/New Assignments Processed in the Month of February:

Name-

Employment Type-

Classification-

Location-

Marqueay Wilson

New Hire

Secretary

King CDC