

Personnel Commission Meeting Minutes

March 6, 2014 4:30PM

1. Call to Order

The meeting was called to order at 4:30pm.

2. Roll Call & Establishment of Quorum

Chairperson Carter, Vice Chairperson Aoyagi, and Commissioner Lee were present and a quorum was established

3. Public Comments (15 minute limit)

No comments were made

4. Closed Session

The Commission met in closed session to discuss the request for an appeal hearing for a classified employee. The Commission decided to hear the appeal and appoint a hearing officer to be decided at a later time.

5. Approval & Adoption of Agenda

Approved, 3

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Commissioners Reports), the following was corrected: Chairperson
service Assistant Keith Summers's continued efforts..." Approved, 3

Chairperson Carter motioned to have new hires in the Maintenance Engineer classification placed at Step 3 of the salary schedule.

Approved: 30

9. Information Items

Examinations administered in the month of February 2014

Classification

Assessment Technician

Custodian I

Custodian II

General Maintenance Worker

12. Next Meeting

The next regular meeting is April 17, 2014 at 4:30pm

13. Adjournment

Meeting adjourned at 5:1pm

Respectfully Submitted,

Randy Perez
Secretary to the Personnel Commission

Date

Approved,

Timothy Carter
Personnel Commission Chairperson

Date