

Berkeley Unified School District
Personnel Commission Meeting Minutes

September 3, 2015 - 4:30 pm

1. Call to Order

The meeting was called to order at 4:35p.m.

2. Roll Call & Establishment of Quorum

~~Chairperson Aovagi and Vice-Chairperson Ortiz were present and a quorum was established. Commissioner Carter~~

was absent for this meeting.

None.

~~Closed Session~~

Approved, 2-0

10. Reports

a) Union

None.

b) Commissioners' Reports

None.

c) Personnel Director

Secretary Perez commented that the Personnel Coordinator will be attending a NeoGov training in October to learn more about NeoGov's functionality and technical capacity.

11. Public Comments

Dr. Lee, former Commissioner, commented that he would like to suggest updating the Merit Rules to increase the

Berkeley Unified School District
Merit System

Eligibility List for :

Instructional Assistant
(Open)

Written Examination:

August 4, 2015

Oral Examination:

August 25, 2015

2	Miranda	Jones
3	Tiffany	Hu
4	Beatrice	Lipton
5	Luz	Anguiano-Reyes* (Bilingual Qualified)
6	Bettiuna	Murphy*
6	Woodrow	McWhorter*
7	Antonia	Drummond*

Berkeley Unified School District
Merit System

(Promotional and Open)

Written Examination:

August 24, 2015

Oral Examination:

September 1, 2015

List Established by the Personnel Commission: October 1, 2015 to expire October 1, 2016

Promotional

- 1 Janet Lopez
- 2 Lorraine Mahley

Open

- 1 Pamela McGee



Randy Perez
Secretary, Personnel Commission

9/1/15

Date

Berkeley Unified School District

Merit System

Eligibility List for : **Instructional Technician
(Open)**

Written Examination: **August 6, 2015**

Oral Examination: **August 31, 2015**

List Established by the Personnel Commission: **October 1, 2015 to expire October 1, 2016**

Open

1 Paul	Tong
2 Yagoit	Ahmed*
3 Rafaele	Lane**
4 Graciela	Zaldivar-Hernandez (Bilingual Qualified)

*** Eligibility to expire Nov 6, 2015**

Berkeley Unified School District

Merit System

Eligibility List for :

**Senior Personnel Assistant
(Open)**

Open Examination:

September 2, 2015

- Open**
1 Tami Freligh*
2 Halim Coto

Berkeley Unified School District

Merit System

(Open)

Written Examination:

August 19, 2015

Oral Examination:

September 10, 2015

List Established by the Personnel Commission: October 1, 2015 to expire October 1, 2016

Open

1 Renee	Lee*
2 Sherrie	Rodriguez
3 Natalie	Roden*
3 Duana	Brown*
4 Barbara	Aronson
5 Reyna	Aceves**
6 Megan	Root
7 Jasmine	Edgar-Pitcher

* Eligibility expires April 02, 2016

** Eligibility expires July 2, 2016

Redacted Text

Eligibility List for :

Transportation Operations Supervisor

(Open)

First Examination:

August 6, 2015

Oral Examination:

September 1, 2015

List Established by the Personnel Commission: October 1, 2015 to expire October 1, 2016

Open

- | | |
|----------|----------------|
| 1 Gerald | Rank |
| 2 Amanda | Espino - hired |

Berkeley Unified School District

Merit System


Eligibility List for : **Food Service Assistant
(Open)**

Written Examination: **August 25, 2015**
Performance Examination: **September 16, 2015**

List Established by the Personnel Commission: **October 1, 2015 to expire October 1, 2016**

1 Brisa Melas
2 Claudia Rangel Castro
3 Sherae Dorry**
4 Arch

** Eligibility expires August 12, 2016



Randy Perez
Secretary, Personnel Commission

9/16/15
Date

Berkeley Unified School District

Merit System

Eligibility List for :

**Food Service Satellite Operator
(Open)**

Written Examination:

September 9, 2015

List Established by the Personnel Commission: **October 1, 2015 to expire October 1, 2016**

Open

1 Catherine Alexander

2 Shamika Jackson*

*** Eligibility expires November 6, 2015**

Handwritten initials

Handwritten initials

Berkeley Unified School District

Merit System

Eligibility List for :

Compliance Officer and Title IX Coordinator
(Open)

Written Examination:

September 17, 2015

Oral Examination:

September 25, 2015

List Established by the Personnel Commission: **October 1, 2015 to expire October 1, 2016**

Open

1 Elizabeth Bena*

2 Maria-Daniel Asturias

** Eligibility to expire August 12, 2016*



Randy Perez

Secretary, Personnel Commission

9/25/15

Date

Ann Aoyagi

Chairman, Personnel Commission

Date

**Berkeley Unified School District
Personnel Commission**

TO: Personnel Commission
FROM: Randy Perez, Director, Classified Personnel
DATE: September 25, 2015
SUBJECT: Request for Advanced Salary Placement for a Candidate on the Instructional Specialist

Dance Eligibility List

Background:

Merit Rule 70.100.1 - Initial Placement, states that all new hires in the classified service shall be placed

Examinations Administered in the Month of September:

Classification-

- Instructional Assistant
- Food Service Assistant
- Administrative Coordinator
- Senior Personnel Assistant
- Instructional Assistant, Early Childhood Education
- Transportation Operations Supervisor
- Compliance Officer and Title IX Coordinator
- Food Service Satellite Operator
- Delivery Driver
- Instructional Media Technician

New Hires/New Assignments Processed in the Month of September:

<u>Name-</u>	<u>Employment Type-</u>	<u>Classification-</u>	<u>Location-</u>
Janet Lopez	Promotion	Administrative Coordinator	Special Education
Johnna Quist	New Hire	School Safety Officer	Berkeley High
Anna Leyandre	New Hire	School Service Assistant	Cragmont
Erin Holland	New Hire	School Secretary I	Malcolm X
Cornelius Smith	New Hire	School Safety Officer	Adult School
Jonathan Collier	New Hire	Microcomputer Technician	Technology Services

Mirah Moriarty	New Hire	Instructional Spec, Dance	Malcolm X
Niani Enye	New Hire	IA, Special Ed. Attendant	Oxford



Personnel Administration

randyperez@berkeley.net The Human Resources Department is open Monday through Friday from 8:00am to 4:30pm

The deadline for submitting applications is 10 days prior to the Personnel Committee meeting.

10 days prior to the Personnel Committee meeting.

Applications are to be submitted to the Personnel Department.

To: ~~the~~ personnel committee

Background Information

For Personnel Committee Meeting

Personnel Department

Personnel Department

Personnel Department

Personnel Department