

Berkeley Unified School District
Personnel Commission Meeting Minutes

March 3, 2016 - 4:30 pm

1. Call to Order

The meeting was called to order at 4:30 pm

2. Roll Call & Establishment of Quorum

Chairperson Ortiz, Vice Chairperson Carter, and Commissioner Goldstein were present and a quorum was established.

3. Public Comments

None

4. Approval & Adoption of Agenda

Approved, 3-0

5. Swearing in of Joint-Appointed Commissioner

Beatriz Leyva Cutler, Director/Clerk of the Board of Education, swore in Heidi Goldstein as the joint-appointed

6. Approval of Meeting Minutes

The following Personnel Commission Meeting Minutes were presented for approval:

- a) February 4, 2016 Special Meeting Minutes
Approved, 3-0
- b) February 4, 2016 Regular Meeting Minutes
Approved, 3-0
- c) February 11, 2016 Special Meeting Minutes
Approved, 3-0

7. Consent Items

[REDACTED]

Carter said that he learned at the CSPA conference that the matter varies by District

Secretary Perez requested to amend the Administrative Assistant and the Instructional Technician eligibility lists to correct an error on the lists.

Approved as amended, 3-0

8. Conference Items

[REDACTED]

Commissioner Carter asked if the position was posted at step 5. Delia Ruiz, Assistant Superintendent, commented that the posting has to show the salary range and cannot be posted at step 5, unless the position

