

Berkeley Unified School District
Personnel Commission Meeting Minutes

May 5, 2016 - 4:30 pm

1. Call to Order

Meeting called to order at 4:34 pm

2. Roll Call & Establishment of Quorum

Chairperson Ortiz, Vice Chairperson Carter and Commissioner Goldstein were present and a quorum was established.

3. Public Comments

Estela Cisneros, Library Media Specialist, commented that the Classification and Compensation study has been in negotiations for over a year and that PACE members are in jeopardy of losing retroactive pay if an agreement is not

6. Consent Items

Ratification of Eligibility Lists

- a) Food Service Assistant
- b) Maintenance Technician
- c) School Bus Driver
- d) Food Service Satellite Operator
- e) Instructional Assistant, ECE

- f) Educational Occupational Therapist
 - g) High School Plant Operations Manager
- Approved, 3-0

7. Conference Items

These items are presented for discussion and action.

- a) Agenda Item Request – Instructional Assistant Vacancy at LeConte
Commissioner Goldstein commented that she understood why it was important to have bilingual staff at a dual immersion school. Commissioner Carter commented that he appreciated having parents present at the meeting.
Approved, 3-0
- b) Agenda Item Request – School Secretary I Vacancy at LeConte
Vice Chairperson Carter asked what would happen to Ms. Ferguson if this item were approved. Secretary Perez responded that if this were approved Ms. Ferguson would not be able to return to the position. A motion was made to move item to next meeting,
Aye-2 (Vice Chairperson Carter, Commissioner Goldstein)
Nay-1 (Chairperson Ortiz)
Principal Valerio asked if this agenda item can be placed 1st in the agenda in the next meeting so that families can attend.

8. Old Business:

These items are carried over from a previous meeting and are presented for discussion and action.

- a) Agenda Item Request – Marie Ferguson
Commissioner Goldstein commented that a timeline was requested from Secretary Perez and Marie Ferguson and based on those timelines she prepared a spreadsheet that combines both timelines to
[REDACTED]

b) Noon Supervisors

Public Hearing: Education Code § 45253 – Personnel Commission Budget 2016-2017

9.

ion was made to apply... A mo

approved, 3-0

reports 10.

- a) Union
- b) Commissioners Reports
- c) Personnel Director

new hires and Examinations administered

the Personnel Commission

the Personnel Commission will lead the effort to...

the Personnel Commission

the Personnel Commission will lead the effort to...

the Personnel Commission

the Personnel Commission will lead the effort to...

the Personnel Commission

the Personnel Commission will lead the effort to...

the Personnel Commission

the Personnel Commission

the Personnel Commission will lead the effort to...

the Personnel Commission

Berkeley Unified School District
Personnel Commission Special Meeting Minutes

May 11, 2016 – 1:15 p.m.

1. Call to Order

The meeting was called to order at 1:24pm

Chairperson Ortiz, Vice Chairperson Carter and Commissioner Goldstein were present and a quorum was established.

3. Public Comment

Paula Phillips, BCCF President, stated that she was not at the last Personnel Commission meeting but listened to the

recording and wanted to address a comment by Ty Alper, BUSD Board Member, who said that the District would make all effort to work with BCCE to ensure all bilingual staff at LeConte by a certain date. President Phillips said that said that those discussions never took place with BCCF, although the District has created an MOU with RFT the

teacher's union. She stated that Ms. Ferguson was never informed that Spanish was a requirement for her position and that transfer or training options were never discussed with her.

4. Approval & Adoption of Agenda

Approved, 3-0

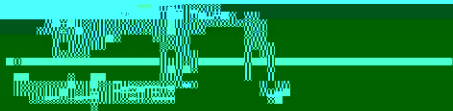
5. Conference Item

0000

7/16/2016 10:04:00 AM

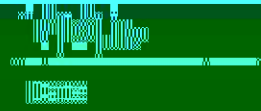
The meeting was adjourned at 10:04 AM.

10:04 AM



10:04 AM

10:04 AM



10:04 AM

10:04 AM

Berkeley Unified School District

Parent/Principal/Commissioner Special Meeting Minutes

May 11, 2016 – 5:45 p.m.

1. Call to Order

The meeting was called to order at 5:45 pm

2. Roll Call & Establishment of Quorum

Chairperson Ortiz, Vice Chairperson Carter and Commissioner Goldstein were present and a quorum was established.

3. Public Comment

Veronica Valerio, Principal at LeConte Elementary School, commented that currently her school is at the height of enrollment, and that they've had substitute secretaries who have not been able to communicate with families, which contributes to the mismanagement of important documents, including medical files. They are requesting immediate approval of a bilingual secretary.

A LeConte parent commented that LeConte has not had a stable secretary for the last 3-4 years. He said that if the

Commission returns the school to the previous situation with the secretary, it would be a worse situation than what

Berkley Unified School District Merit System

Eligibility List for

Accounting Technician

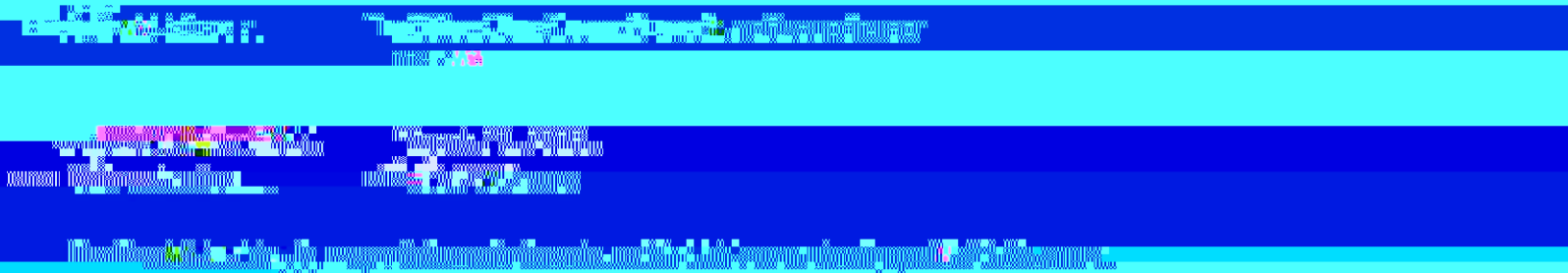
Written Examination:

April 23, 2016

Oral Examination:

May 6, 2016

List Established by Personnel Commission



Personnel Commission
1. Board of Education
2. Board of Trustees
3. Board of Directors



Randy Perez
Secretary, Personnel Commission



Date

September 7, 2016

Qob
1 John

001

Zentao

001

001

001

001

100%

001

4. Semantic

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001

001



Berkeley Unified School District

Administrative Services

1000 Lakeside Drive
Berkeley, CA 94709

By **Edward A. Miller**

(Open)

Written Examination:

May 13, 2016

Open

Open

1000 Lakeside Drive
Berkeley, CA 94709

1000 Lakeside Drive
Berkeley, CA 94709

1000 Lakeside Drive
Berkeley, CA 94709

1000 Lakeside Drive
Berkeley, CA 94709

1000 Lakeside Drive
Berkeley, CA 94709

1000 Lakeside Drive
Berkeley, CA 94709

101

102

103

104 BY Personnel Code

105
106
107
108

109
110
111
112
113
114
115
116
117

118
119
120

121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
841
842
843
844
845
846
847
848
849
850
851
852
853
854
855
856
857
858
859
860
861
862
863
864
865
866
867
868
869
870
871
872
873
874
875
876
877
878
879
880
881
882
883
884
885
886
887
888
889
890
891
892
893
894
895
896
897
898
899
900
901
902
903
904
905
906
907
908
909
910
911
912
913
914
915
916
917
918
919
920
921
922
923
924
925
926
927
928
929
930
931
932
933
934
935
936
937
938
939
940
941
942
943
944
945
946
947
948
949
950
951
952
953
954
955
956
957
958
959
960
961
962
963
964
965
966
967
968
969
970
971
972
973
974
975
976
977
978
979
980
981
982
983
984
985
986
987
988
989
990
991
992
993
994
995
996
997
998
999
1000

Personnel Code
Personnel Administration

www.busd.net
www.berkeleyca.gov

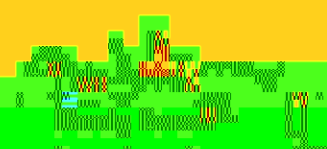
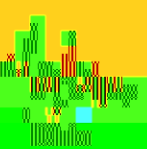
11/11/2014 11:07:38 AM

11/11/2014 11:07:38 AM

11/11/2014 11:07:38 AM

11/11/2014 11:07:38 AM
11/11/2014 11:07:38 AM
11/11/2014 11:07:38 AM
11/11/2014 11:07:38 AM
11/11/2014 11:07:38 AM

11/11/2014 11:07:38 AM
11/11/2014 11:07:38 AM



11/11/2014 11:07:38 AM

die Höflichkeit

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

„...“

Examinations Administered in the Month of May:

<u>Classification</u>	<u>Written</u>	<u>Oral</u>	<u>Performance</u>
Accounting Technician	3	2	
Extended Day Program Coordinator	9		
Facilities After Hours Operations Supervisor	14	3	
Food Service Assistant	6		2
Grounds Gardener	3		3
Grounds Gardener Leadworker	4		

Maintenance Supervisor	5		
Public Information Officer	13		
School Secretary I	9	5	
Senior Personnel Assistant	5	3	
Student Welfare and Attendance Specialist	12	7	

New Hires/New Assignments Processed in the Month of May:

<u>Name-</u>	<u>Employment Type-</u>	<u>Classification-</u>	<u>Location-</u>
Diablo Walton	Promotion	Maintenance Engineer	Maintenance Department

Reyna Aceves

Promotion

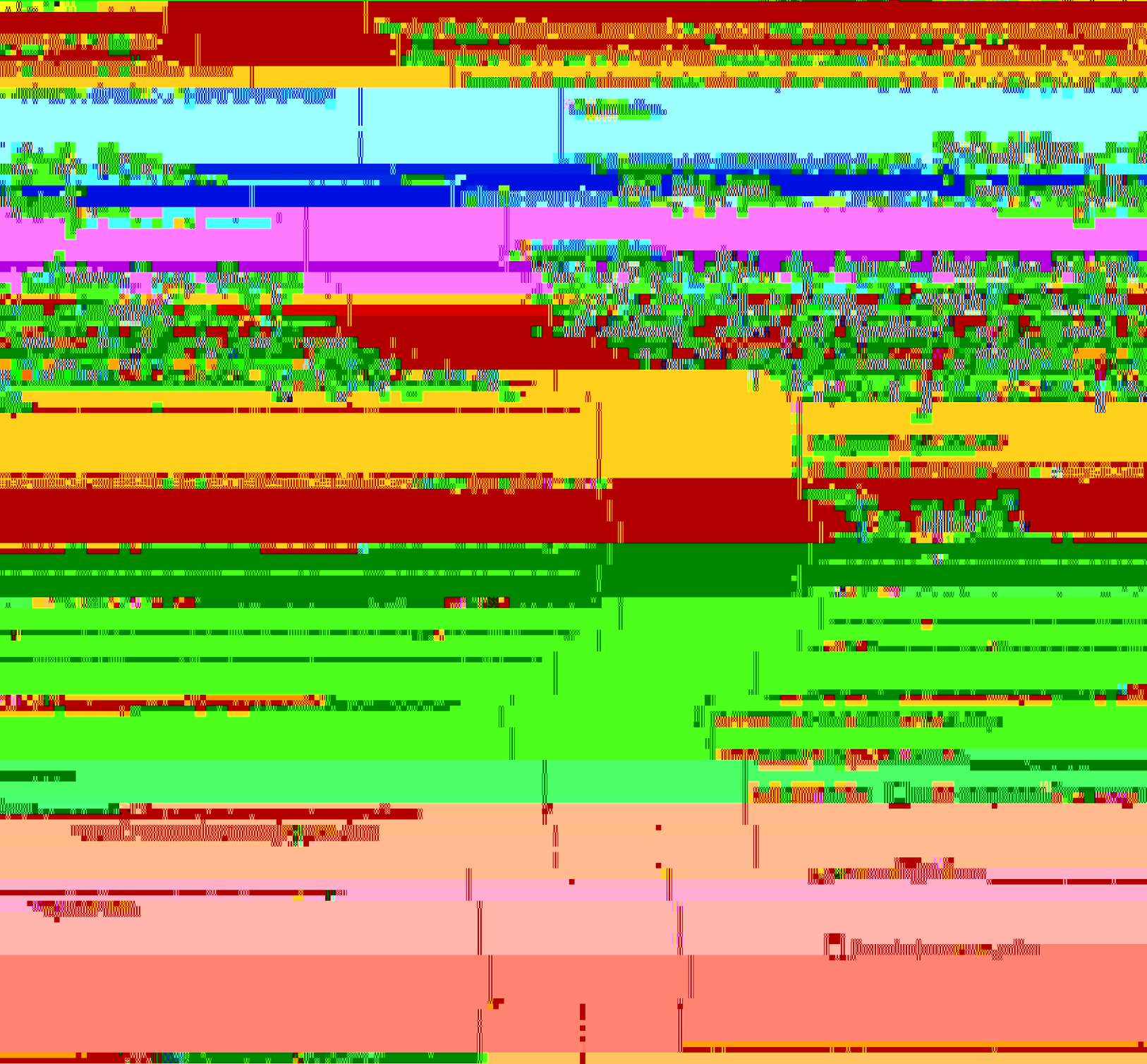
IA Special Ed, Attendant

John Muir

Department of ...

... ..

... ..



**Berkeley Unified School District
Personnel Commission**

TO: Personnel Commission
FROM: Randy Perez, Director, Classified Personnel
DATE: June 3, 2016

SUBJECT: Request to Restore Two Employees Recently Impacted by Layoff to Eligibility Lists of

Which They Previously Held Ranking

Background:

Recently, the Board of Education took action to eliminate four Instructional Assistant positions located at various elementary school sites. The employees in these positions served children in the District's transitional kindergarten program. Because of the Board's action, three employees were laid off due to lack of work. Two employees, Karreimah Sanders and Janet Deblasi, were on previous eligibility lists.

Ms. Sanders was on the promotional eligibility list for Instructional Assistant Special Ed Attendant and