BERKELEY UNIFIED SCHOOL DISTRICT

TO: BSEP Planning and Oversight Committee
FROM: Natasha Beery, Director of BSEP and Community Relations
DATE: February 7, 2017
SUBJECT: First Interim Report of Revenue and Expenditures in FY 2016-17 of the

This is the First Interim Budget report for BSEP/Measure A for FY 2016-17, representing the budget as of October 31, 2016. Comparison reports for each Resource are attached and include the financial information from the Unaudited Actuals for FY 2015-16; the Adopted Budget and First Interim Budgets for FY 2016-17 and the difference between the Adopted and First Interim Budgets. Explanations for variances are included in each report.

Revenue and Expenditures
In FY 2016-17, revenue is projected to total **$25,444,021**, which represents 18% of the District's General Fund budget. This about the same as the prior year as there was no COLA adjustment in FY 2016-17. Projected expenditures and transfers to the General Fund total **$27,183,557**. The excess of expenditures over revenue reflect planned deficit spending from Fund Balances in most Resources.

Indirect Costs
The Indirect Cost rate in FY 2016-17 is 6.41**%** and is calculated by a formula determined by the State. The rate is applied to all expenses and transfers, and is projected to total **$1,570,897**. These funds are transferred to the General Fund to support the District's common functions such as Payroll, Purchasing, Human Resources and Plant Operations.

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Fund Balance and Reserve Comparison:

	1st Interim 2015-16	Unaudited Actuals 2015-16	1st Interim 2016-17
Class Size Reduction Fund Balance	9,008	446,073	307,992
Other BSEP Programs Fund Balance	1,155,957	2,379,267	778,712
BSEP Unallocated Reserve	106,339	61,602	8,593
BSEP 3% Reserve	805,564	763,398	814

First Interim Budget Changes

There are two primary reasons for changes in the Budget since it was adopted:

- Revisions to salary and benefit projections as staff was hired or placed in open positions. Health benefits were also adjusted.
- For some Resources, carryover from FY 2015-16 was posted and then allocated according to plan, as reflected in the following summary reports.

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM (BSEP)
MUSIC , VISUAL AND PERFORMING ARTS (Measure A, Resource 0853)
Revenue and Expenditures
Comparison Report FY 2016/17
First Interim Budget

Purpose

Six and a quarter percent (6.25%) of the available revenues generated by this measure shall be allocated annually to providing quality instructional programs in music and the visual and performing arts for elementary and middle school students. Revenues may be used for, but are not restricted to, providin qualified teachers and staff, professional development in the arts, musical instruments and instructiona materials, services and equipment necessary to conduct these programs.

Budget Managers: Pasquale Scuder, Assistant Superintendent for Educational Services
Pete Gidlund, VAPA Program Supervisor

	Unaudited Actuals 2015/16 As of 6/30/16	Adopted Budget 2016/17 As of 7/1/16	1st Interim Budget 2016/17 As of 10/31/16	1st Interim Budget vs. Adopted Budget 2016/17	
REVENUE					
Revenue	1,542,588	1,530,854	1,528,626	(2,228)	(a)
Transfers to General Fund (Release Time)	(204,552)	(216,290)	(216,290)	0	
NET REVENUE	1,338,036	1,314,564	1,312,336	(2,228)	
EXPENDITURES					
Certificated Salaries	693,526	761,167	761,167	0	
Classified Salaries	42,608	49,284	49,284	0	
Employee Benefits	206,470	249,770	249,770	0	
Instructional Materials/Instruments	17,331	96,400	84,795	(11,605)	
Equipment	51,763	9,000	20,605	11,605	
Unallocated Reserve	0	47,568	47,568	0	
Conference/Mileage/Instructional Contracts	106,639	108,800	108,800	0	
Capital Outlay	0	0	0	0	
Indirect Costs	86,517	99,117	99,117	0	
TOTAL EXPENDITURES	1,204,854	1,421,106	1,421,106	0	
NET INCREASE (DECREASE)	133,182	(106,542)	(108,770)	(2,228)	
FUND BALANCE ANALYSIS					
Beginning Fund Balance	201,905	335,087	335,087	0	
Net Increase (Decrease) in Account Balance	133,182	(106,542)	(108,770)	(2,228)	
Ending Account Balance	335,087	228,545	226,317	(2,228)	

Notes
(a) Decrease in prior year revenue received in FY 2016/17

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM (BSEP)
PUBLIC INFORMATION , TRANSLATION,
P&O COMMITTEE SUPPORT (Measure A, Resource0854)
Revenue and Expenditures
Comparison Report FY2016/17
First Interim Budget

Purpose
Two percent (2%) of the revenues from this measure shall be utilized for public information, translation services for District families and support of the Planning and Oversight Committee.

Budget Manager: Donald Evans, Superintendent
Natasha Beery, Director of BSEP and Community Relations

	Unaudited Actuals 2015/16 As of 6/30/16	Adopted Budget 2016/17 As of 7/1/16	1st Interim Budget 2016/17 As of 10/31/16	1st Interim Budget vs. Adopted Budget 2016/17	
REVENUE	503,702	499,871	499,143	(728)	(a)
EXPENDITURES					
Classified Salaries	331,680	363,361	355,526	(7,835)	(b)
Employee Benefits	117,523	131,211	133,422	2,211	(b)
Materials and Supplies	1,939	6,000	6,000	0	
Unallocated Reserve	0	19,128	27,752	8,624	(c)
Equipment	0	4,000	4,000	0	
Contracted Services	66,065	97,000	94,000	(3,000)	(d)
TOTAL EXPENDITURES	517,207	620,700	620,700	0	
NET INCREASE (DECREASE)	(13,505)	(120,829)	(121,557)	(728)	
FUND BALANCE ANALYSIS					
Beginning Fund Balance	297,849	284,344	284,344	0	
Net Increase (Decrease) in Fund Balance	(13,505)	(120,829)	(121,557)	(728)	
Ending Fund Balance	284,344	163,515	162,787	(728)	

Notes
(a) Decrease in prior year revenue received in FY 2016/17
(b) Revised when vacant position filled
(c) Savings from open position
(d) Revised for one Bi-annual Report rather than two; other contracted services increased

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELY SCHOOLS EXCELLENCE PROGRAM (BSEP)
PROFESSIONAL DEVELOPMENT
Revenue and Expenditures (Measure A, Resource 0855)
Comparison Report FY 2016/17
1st Interim Budget

Purpose
Nine percent (9%) of the available revenue shall be dedicated to providing professional development for the District's teachers and staff, to assessing the effectiveness of the District's educational programs for improv student achievement, and to providing and maintaining computers and technology in schools.

Budget Manager: Pasquale Scuder, Assistant Superintendent for Educational Services
Michelle Sinclair, Coordinator of Professional Development

	Unaudited Actuals 2015/16 As of 6/30/16	Adopted Budget 2016/17 As of 7/1/16	1st Interim Budget 2016/17 As of 10/31/16	1st Interim Budget vs. Adopted Budget 2016/17	
REVENUE	799,677	793,595	792,440	(1,155)	(a)
EXPENDITURES					
Certificated Salaries (1)	569,439	654,940	654,940	0	
Classified Salaries	0	0	0	0	
Employee Benefits (1)	138,951	170,651	170,651	0	
Unallocated Reserve	0	28,109	28,109	0	
Services & Other Operating Expenses	29,648	37,000	37,000	0	
Indirect Costs	48,268	57,094	57,094	0	
TOTAL EXPENDITURES	786,306	947,794	947,794	0	
NET INCREASE (DECREASE)	13,371	(154,199)	(155,354)	(1,155)	
FUND BALANCE ANALYSIS					
Beginning Fund Balance	216,385	229,756	229,756	0	
Net Increase (Decrease) in Fund Balance	13,371	(154,199)	(155,354)	(1,155)	
Ending Fund Balance	229,756	75,557	74,402	(1,155)	

Notes
(a) Decrease in prior year revenue received in FY 2016/17

	Unaudited Actuals 2015/16 As of 6/30/16	Adopted Budget 2016/17 As of 7/1/16	1st Interim Budget 2016/17 As of 10/31/16	1st Interim Budget vs. Adopted Budget 2016/17	
REVENUE	621,972	617,240	616,342	(898)	(a)
EXPENDITURES					
Certificated Salaries	290,004	340,325	334,776	(5,549)	(b)
Classified Monthly Support Salaries	106,963	117,964	120,708	2,744	
Employee Benefits	90,186	123,307	107,540	(15,767)	(b)
Books & Supplies	1,094	9,000	6,200	(2,800)	
Equipment	0	0	2,800	2,800	
Unallocated Reserve	0	34,204	42,776	8,572	(b)
Services & Other Operating Expenses	55,873	64,000	74,000	10,000	(c)
Indirect Costs	35,585	44,152			

Unaudited Actuals 2015/16 As of 6/30/16	Adopted Budget