



- d) School Administrative Assistant II
- e) School Administrative Assistant , ECE
- f) Instructional Tech- Before & After School
- g) Instructional Assistant II, SPED
- h) Maintenance Engineer
- i) Clerical Assistant I

Paula Phillips, BCCE President, inquired as to why the expiration dates on the eligibility lists have been changed. Secretary Rogosin responded that the lists are good for a year and not a year and a day. Chairperson Carter noted it's more accurate this way.

Secretary Rogosin commented that there's a lot of work put into making these lists, and that the Personnel Commission staff has worked diligently to produce so many lists. Vice Chairperson Goldstein said the intervals between exam dates have improved. Secretary Rogosin commented that a lot of effort has been made to improve the exams as well.

Vice Chairperson Goldstein made a motion to approve Eligibility lists a – i; Commissioner Ortiz seconded the motion.

Approved, 3-0

This item is presented for discussion only and may be carried over from a prior meeting. No action will be taken on this item at this time.

- a) Personnel Commission Budget for Fiscal Year 2017-2018-

Goldstein commented that she has reviewed the working budgets, and is concerned about why the dollar amounts in the "adopted budget" are so different than what was approved by the Personnel Commission. Secretary Rogosin said a budget review can be made monthly starting the new fiscal year. No changes to the budget were requested by the Commission. Chairperson Carter made a request to order tablets for the Commissioners to help them review the numerous reports they receive for Personnel Commission matters. President Phillips asked why there were no legal fees line item on the budget this year and Secretary Rogosin responded that the District pays for Personnel Commission legal fees per the California Education Code §54954.5.

These items are presented for discussion and action and may be carried over from a previous meeting.

- a) Request for Appeal of Removal from Eligibility List (Moved to Item 5)

Secretary Rogosin commented that Mr. Drummond's name was removed from eligibility lists because there have been two prior reported incidences of unsatisfactory service and one incident of misconduct involving Human Resources staff. Secretary Rogosin notified Mr. Drummond of his removal from the eligibility lists and that Mr. Drummond requested to appeal this to the Commission.

Mr. Drummond commented that all of the allegations were explainable and that he works well with students and wants to give back to the community. He felt the incidents that occurred at the schools were misunderstandings. He did not know these separate incidents were being accumulated in his record. He commented that he believed the issue was racially-related.

Chairperson Carter requested to view the incident reports and the temporary assignment letter sent to Mr. Drummond. Vice Chairperson Goldstein asked if there is a remediation plan for substitute employees who have these incidents. Secretary Rogosin responded that the District does not notify substitute employees when an incident is filed against them. He said he would provide the reports to the Commission and bring them back to the next meeting.



Chairperson Carter said he wanted to review the School Administrative II classification again. President Phillips said she can provide summarized notes to the Commission from the bargaining session with the District in regards to this position.

Chairperson Carter made a m

