Berkeley Unified School District

2020 Bonar Street, The Tech Lab, Room 126 Berkeley, CA 94702

Personnel Commission

Timothy Carter, Chairperson

Heidi Goldstein, Vice-Chairperson Peter Rogosin, Secretary

Dr. Reynaldo Ortiz, Commissioner

Meeting Agenda July 13, 2017 – 4:30 pm

1. Call to Order Chairperson Carter

2. Roll Call & Establishment of Quorum

Secretary Rogosin

3. Public Comments (15 minute limit)

Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit

9. Conference Items Chairperson Carter

These items are presented for discussion and action and may be carried over from a previous meeting.

- a) Request for Advanced Salary Placement for Maintenance Engineer, Attachment A
- b) Establishment of New Class of Lead Accounts Payable Technician, Attachment B
- c) Establishment of New Class Restorative Justice Coordinator and Salary Range Allocation, 1st reading, Attachment C

10. Discussion Items Chairperson Carter

This item is presented for discussion only and may be carried over from a prior meeting. No action will be taken on this item at this time.

- a) Revised Agenda Item Request Form, Attachment D
- b) Special Report on Step Increases, Attachment E
- c) Special Report on Establishment of a Position, Attachment F
- 11. Reports

a) Union Union Representatives

b) District Reports

District Representatives

c) Commissioners Reports Commissioners

d) Personnel Director Secretary Rogosin

i. New Hires and Examinations administered in the month of June, p. 14

12. Public Comments (15 minute limit)

Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

13. Next Meeting Chairperson Carter

Follow up items for next Personnel Commission Meeting.

14. Adjournment Chairperson Carter

Agendas and minutes of Personnel Commission meeting are available at the District's website, www.berkeleyschools.net. Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District's Human Resources office at 2020 Bonar Street, Berkeley, CA 94702.