

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126

Berkeley, CA 94702

Personnel Commission Meeting Minutes

April 10, 2018 – 1:00 pm

1. Call to Order

2. Roll Call & Establishment of Quorum

Page | 2

- d) Executive Assistant I
- e) General Services Manager
- f) Instructional Assistant, ECE
- g) Instructional Assistant II, SPED
- h) Instructional Specialist, PE
- i) Instructional Tech. Before & After School

- j) Interpreter for the Deaf
- k) School Bus Driver
- l) School Services Assistant

Chairman Goldstein expressed concern over perceptions of lengthy intervals for the Commission to

8. Crossed Session (2 matters)

a) Employee Discipline

Report from Closed Session

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

d) Personnel Director

• New Hires and Examinations administered in the month of March

Secretary Duwel shared information about the exams that were administered in March. She reported she has not heard from [redacted]

recruitment. [redacted] is also awaiting notice from the Superintendent regarding interview [redacted]

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

Mr. Bickel

Berkeley Unified School District

Merit System

Eligibility

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

www.berkeleyunified.edu

Date

Personnel Commission

Merit System
Chairperson, Personnel Commission

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

10/10/2014 10:10:10 AM

2020-2021

2021-2022

2022-2023

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028-2029

2029-2030

2030-2031

2031-2032

2032-2033

2033-2034

2034-2035

2035-2036

2036-2037

2037-2038

* Eligible

2020-2021

2021-2022

2022-2023

2023-2024

2024-2025

Deer Creek Unified School District
Merit System

Eligibility List

Nutrition Services

April 19, 2018

Approved by Merit Commission on May 2, 2018 to expire May 2, 2019

Open

1. Scott Jackson*

2. Adam

3. Kelly Carlson*

* -

Examinations Administered in the Month of April:

| <u>Classification</u> | <u>Written</u> | <u>Oral</u> | <u>Performance</u> |
|------------------------------|----------------|-------------|--------------------|
| Nutrition Services Assistant | 2 | | 1 |
| Payroll Specialist | 8 | 5 | |
| Custodian II | 9 | 5 | |

New Hires/New Assignments/Promotions Processed in the Month of April:

| <u>Name-</u> | <u>Employment Type-</u> | <u>Classification-</u> | <u>Location/Dept.</u> |
|--------------------------|-------------------------|--------------------------------------|-----------------------|
| Nabateh Ahmed | New Hire | Instructional Assistant II- SPED | Malcolm X |
| Myong Ah-Kim | New Hire | Instructional Tech- BASP | Malcolm X |
| Lynette Bailey | Re-Hire | Custodian I | Washington |
| Rosalina Barrios | Promotion | School Administrative Assistant II | Willard |
| Stephanie Dorsey | New Hire | Instructional Assistant II- SPED | Oxford |
| Kendra Kohler | New Hire | Interpreter for the Deaf | John Muir |
| Brandon Luckey | New Hire | Instructional Assistant II- SPED | Oxford |
| Danielle Perez | New Hire | BSEP Program Specialist | BSEP |
| Sapana Regmi | New Hire | Evaluation & Assessment Analyst | Technology |
| Steven Thysell | New Hire | School Bus Driver | Transportation |
| Sanghia Shallcross-Young | New Hire | Instructional Assistant II- SPED | Berkeley High |
| Sandra Spiker | New Hire | School Administrative Assistant, ECE | Hopkins |

PERSONNEL COMMISSION
BERKELEY UNIFIED SCHOOL DISTRICT
May 3, 2018

AGENDA ITEM

SUCCESS PROGRAM MANAGED IN THE CASE OF KAMAR O'GUINN

EDUCATION

University of California, Hastings College of the Law

- ♦ Juris Doctor Candidate- No degree conferred

California State University, East Bay

EXPERIENCE

Education for Change Public Schools - Oakland, CA

Full Service Community Consultant

September 2011-July 2012

- ◆ Developed, and oversaw the implementation of an effective service referral process.
- ◆ Supported partners to align programs with school structures, systems, and curriculum goals.

- ◆ Designed programs to support student transitions between grades, re-entry from juvenile justice system, or

- ◆ Assisted with program evaluation, including: data collection, analysis and reporting, and stakeholder surveying.

Aspiranet, Oakland, CA

Program Coordinator

June 2010-August 2010

CERTIFICATIONS

• California Basic Educational Skills Test (CBEST)

• California Real Estate Salesperson License

PERSONNEL COMMISSION
BERKELEY UNIFIED SCHOOL DISTRICT
April 10, 2018

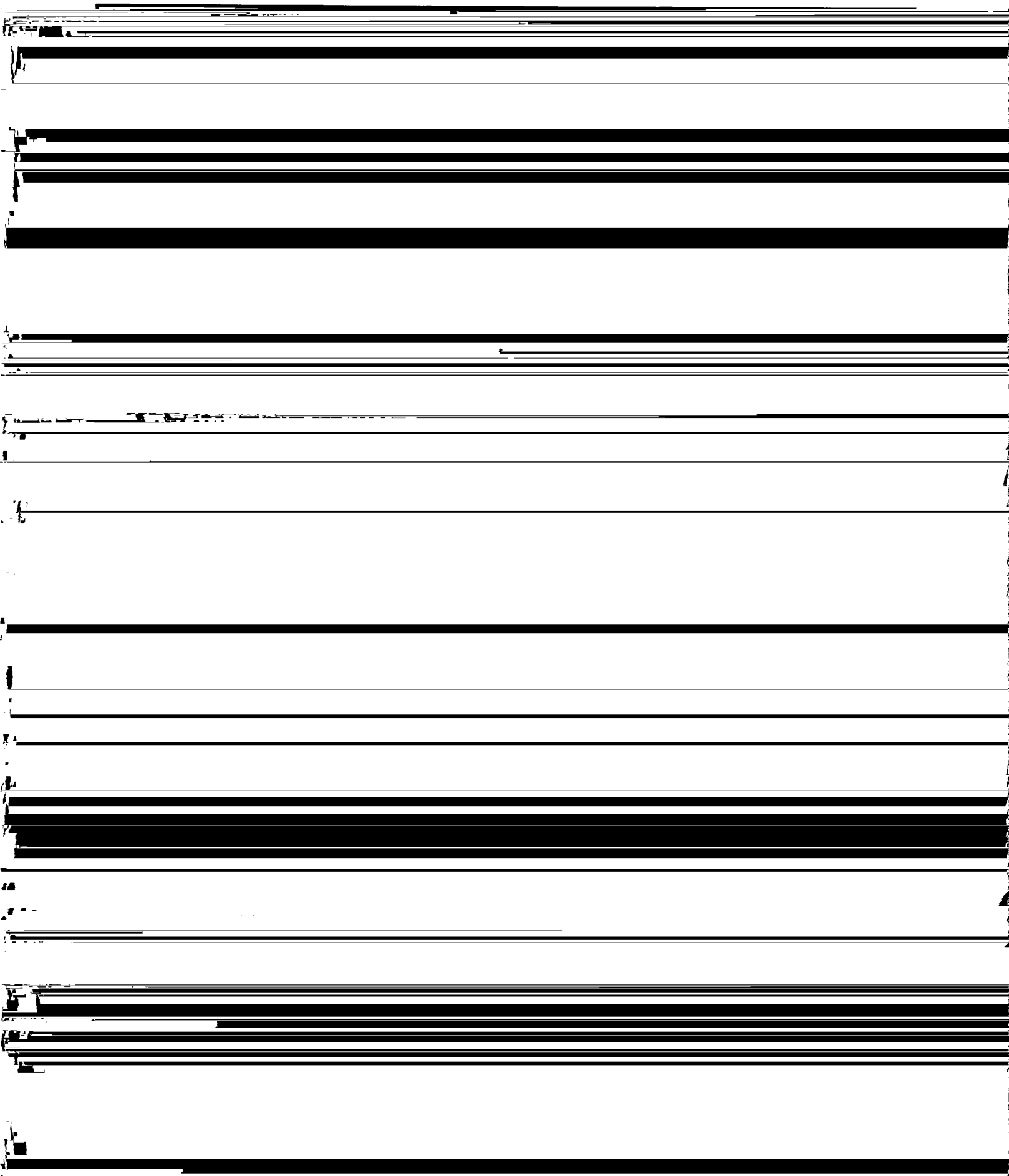
AGENDA ITEM

SUBJECT: PUBLIC HEARING AND SECOND READING OF THE 2018/2019
PERSONNEL COMMISSION BUDGET (DRAFT)

BACKGROUND INFORMATION

Annually, in accordance with Education Code §45252, the Commission is required to prepare

their annual budget for a public hearing and submit their annual budget to the County Superintendent of Schools. This second reading includes an additional \$25,000 line item for Train the Trainer items that would be designated for the Director of Classified Personnel to



7

2

23

1

12

1

1

1

1

1

1

1

1

1

1

0

COMPARATIVE BUDGET REPORT

J527

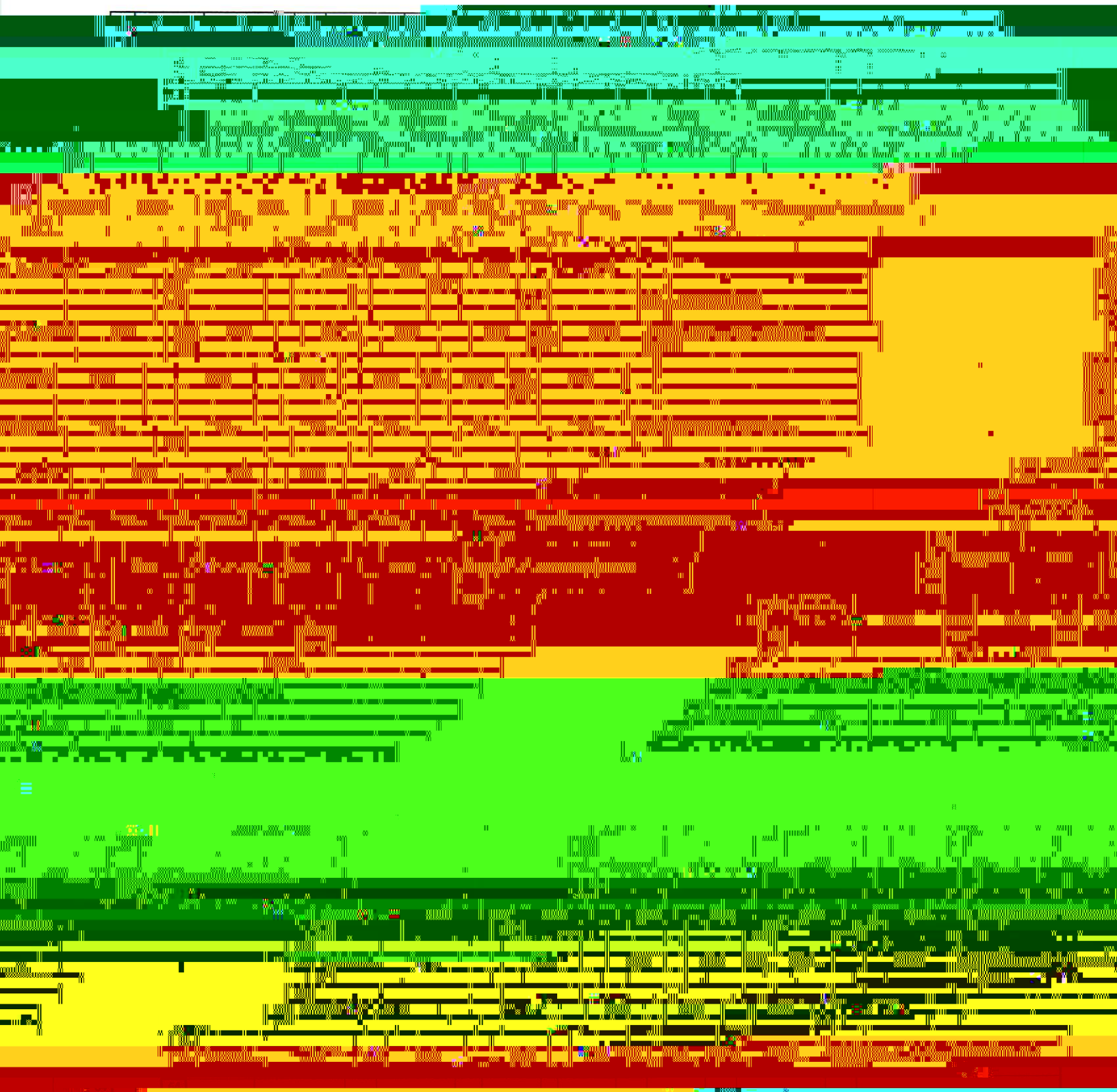
7

0 H.00.4 3 03/2

1/18 PAG

1

| 01 | GENERAL FUND | | | | RESOURCE:00 | | | | 00 | RESTRICTED | GEN. | EDUC. & | THR |
|------------|--------------|-----------|-----------|--------|-------------|-----|-------------|-------|-----|------------|--------|---------|-----|
| | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2 | 017 | 018 | 2017-20 | 18 | CAL | 6-5 | | | |
| | FY2013-14 | FY2014-15 | FY2015-16 | FY2016 | -17 | 01 | F 2017- | 18 | DI | -2018 | | | |
| | Actuals | Actuals | Actuals | Actual | s | pt | ed W orking | 18 | R | | | | |
| SAVE | 139 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | 139 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| MONTH SAL | 168,454 | 154,232 | 188,731 | 132, | 310 | 75 | 810 | 177,5 | 52 | | 1,742 | | |
| CON TERM | 0 | 164 | 0 | 60, | 276 | | 0 | | 0 | | 0 | | |
| FITS | 5,179 | 1,295 | 0 | | 0 | | 0 | | 0 | | 0 | | |
| STAFF SAL | 45,912 | 35,532 | 30,465 | 50, | 385 | 50 | 196 | 50,6 | 98 | | 502 | | |
| OVERTIME | 220 | 423 | 207 | | 555 | 2 | 733 | 2,7 | 33 | | 0 | | |
| | 1,698 | 15,060 | 9,456 | 12, | 943 | 10 | 933 | 10,9 | 33 | | 0 | | |
| | 221,463 | 206,705 | 228,859 | 256, | 470 | 39 | 672 | 241,9 | 16 | | 2,244 | | |
| YS, CERT | 11 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | |
| YS, CLASS | 16 | 85 | 105 | | 5 | | 0 | | 29 | | 29 | | |
| S, CLASSIF | 24,642 | 22,639 | 26,150 | 22, | 324 | 35 | 101 | 35,8 | 60 | | 759 | | |
| ED | 2 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | |
| D | 3,094 | 2,868 | 3,161 | 3, | 659 | 3 | 437 | 3,5 | 86 | | 149 | | |
| | 13,216 | 12,188 | 13,448 | 15, | 422 | 14 | 859 | 15,3 | 18 | | 459 | | |
| . CLASSIF. | 21,416 | 22,707 | 27,245 | 23, | 374 | 27 | 870 | 29,8 | 53 | | 1,983 | | |
| NS. CERTIF | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | |
| NS. CLASSI | 561 | 120 | 133 | | 149 | | 139 | 1 | 49 | | 10 | | |
| N INS.CERT | 3 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | |
| N INS.CLSS | 4,543 | 4,238 | 4,692 | 5, | 258 | 4 | 857 | 5,1 | 97 | | 340 | | |
| ASSIF. POS | 6,264 | 4,836 | 5,697 | 4, | 287 | 5 | 199 | 3,3 | 27 | | 1,872- | | |
| | 73,769 | 69,680 | 80,630 | 74, | 478 | 91 | 462 | 93,3 | 19 | | 1,857 | | |
| MATERIALS | 267 | 14 | 118 | | 190 | | 500 | 5 | 00 | | 0 | | |
| | 6,713 | 7,998 | 7,246 | 6, | 267 | 9 | 000 | 7,4 | 14 | | 1,586- | | |
| ,000 | 13,048 | 0 | 4,105 | 2, | 914 | 4 | 910 | 3,0 | 00 | | 1,910- | | |
| | 20,027 | 8,012 | 11,469 | 9, | 371 | 14 | 410 | 10,9 | 14 | | 3,496- | | |
| ES | 2,489 | 3,855 | 6,305 | 5, | 439 | 7 | 000 | 7,0 | 00 | | 0 | | |
| | 1,945 | 1,552 | 2,721 | 5, | 600 | 3 | 000 | 2,0 | 95 | | 905- | | |
| EROX | 2,500 | 2,500 | 2,500 | 2, | 500 | 2 | 500 | 2,5 | 00 | | 0 | | |
| FUND | 4,320 | 0 | 4,320 | 4, | 320 | 4 | 320 | 4,3 | 20 | | 0 | | |
| & OPR EXP | 7,629 | 21,517 | 22,639 | 22, | 371 | 35 | 700 | 30,5 | 75 | | 5,125- | | |
| | 4,508 | 3,698 | 9,718 | 11, | 846 | | 0 | | 0 | | 0 | | |
| | 1,309 | 157 | 85 | | 69 | 1 | 300 | 1,3 | 00 | | 0 | | |
| | 24,700 | 33,279 | 48,288 | 52, | 145 | 53 | 820 | 47,7 | 90 | | 5,030- | | |
| | 340,099 | 317,680 | 369,246 | 392, | 464 | 99 | 364 | 393,9 | 39 | | 5,425- | | |
| | 340,099 | 317,680 | 369,246 | 392, | 464 | 99 | 364 | 393,9 | 39 | | 5,425- | | |
| | 340,099 | 317,680 | 369,246 | 392, | 464 | 99 | 364 | 393,9 | 39 | | 5,425- | | |



25.11

| 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|
| 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |